



January 31, 2025

Honorable Douglas B. Moylan
Attorney General of Guam
Ufisinan Hinirat Abugao
Office of the Attorney General
590 S. Marine Drive, Suite 901
Tamuning, Guam 96913

Re: Requirements of 5 G.C.A. §10107, Annual Report

Dear Attorney General Moylan,

Pursuant to the requirements of 5 G.C.A. §10107, the Consolidated Commission on Utilities ("CCU") hereby responds as follows:

5 G.C.A. §10107. Annual Report.

- (a) On or before February of each year, each agency shall submit to the Attorney General a report which shall cover the preceding fiscal year and which shall include:
- (1) The number of determinations made by the agency not to comply with requests for records made to such agency under §10108 of this Chapter and the reasons for each such determination;
CCU Response: To the best of my knowledge, the CCU has responded to all FOIA requests for FY2024 and no determinations were made by the CCU not to comply with the requests for records.
 - (2) The number of requests for records pending before the agency as of September 30 of the preceding year, and the median number of days that such requests had been pending before the agency as of that date;
CCU Response: I am not aware of any pending requests before the CCU as of September 30, 2022.
 - (3) The number of requests for records received by the agency and the number of requests which the agency processed;
CCU Response: For FY2024, the CCU received and responded to six (6) FOIA requests.
 - (4) The median number of days taken by the agency to process different types of requests;
CCU Response: Four (4) days was the median number of days to address the requests.

- (5) The number of full-time staff of the agency devoted to processing requests for records under this Section, and the total amount expended by the agency for processing such requests.

CCU Response: There was a minimum of one (1) and a maximum of eight (8) employees that received the request, obtained the necessary information from the agency/section(s) that possessed or may have possessed documents requested and then prepared the responses. Our estimate of the total amounts expended by the CCU were largely absorbed by the staff hours needed to complete the requests. Still, and although almost all responses were sent electronically; the estimated amount expended by the utilities for processing FOIAs is about \$6,000.00.

- (b) Each agency shall make each such report available to the public, including by computer telecommunications, or if computer telecommunications means have not been established by the agency, by other electronic means.

CCU Response: The report will be posted on the CCU website at www.guamccu.org as required.

- (c) The Attorney General of Guam shall make each report which has been made available by electronic means available at a single access point. The Attorney General of Guam shall notify the Legislature Secretary of *I Liheslaturan Guahan*, no later than April 1 of the year in which each such report is issued, that such reports are available by electronic means.

CCU Response: See item (b) above. CCU will post its annual report on our website.

- (d) The Attorney General of Guam shall develop reporting and performance guidelines in connection with reports required by this Section by October 1, 1999, and may establish additional requirements for such reports as the Attorney General determines may be useful.

CCU Response: N/A to CCU.

If you have any questions or concerns, please feel free to contact me at 671-482-9355 or via email at Francis.Santos@qpaqwa.com.

Sincerely,



Francis E. Santos
Chairman

Fiscal Year 2024 Freedom of Information Act (FOIA) Annual Report Submission



Lourissa Gilman

Fri 1/31/2025, 1:04 PM

mblas@oagguam.org; publicservice@oagguam.org; Tricia Lyn Guzman

Reply all |

Sent Items

 FY2024 Annual FOIA Re... 57 KB

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The Honorable Douglas B. Moylan:

Attached is the Consolidated Commission on Utilities' submission of he FY2024 FOIA Annual Report.

Please confirm and acknowledge receipt of my email and attachment. Thank you.

Regards,
 Lourissa Gilman
 Utility Board Secretary
 Consolidated Commission on Utilities
 Tel: (671) 648-3002
 Fax: (671) 648-3290